

To: Each School Principal/Centre Manager/Section Head

- Re: (1) Nationwide Workplace Innovation Week 20-24 Oct. 08**
(2) V.E.C. N.P.F. National Innovation Award 2008
(3) National V.E.C. Brand Competition 2008
(4) V.E.C. Promotion Campaign

26/09/08

Dear Principal/Centre Manager/Section Head,

On behalf of the Clare V.E.C. and our Local Partnership Group, we wish to announce details and information on the above events as follows:

(1) Nationwide Workplace Innovation Week 20-24 Oct. 08

Clare V.E.C. Local Partnership Group will be organising a week of fun and fruitful activities. Innovation is about improving and simplifying the way we work for the benefit of our customers, staff and the V.E.C. More details from the Local Partnership Group later.

(2) V.E.C. N.P.F. National Innovation Award 2008

We wish to inform you that the National Partnership Forum are organising a National Innovation Award for 2008, and an entry form is enclosed (**Entry Form No. 1**). This award is for a project completed in the past year, which is innovative, and significant in its applicability e.g. Admin/Management, Multicultural, Green Programme, Health/Social, School/Community etc. Please forward your application to reach **Joan O'Connell** at these offices by **October 17th 2008**. Prize money is a voucher for **€500**, to the winning project, as adjudged by the National Partnership Forum.

(3) National V.E.C. Brand Competition 2008

In regard to the National Branding competition for V.E.C.s; please bring this matter to the attention of all students and teachers, particularly those in the Art/Design departments. An application form is enclosed (**Entry form No. 2**) and when completed should be returned to reach **Gerard Lyons** by **October 17th 2008**. Clare V.E.C. Local Partnership Forum will award a prize of **€200** to the best local entrant. All entries will then be forwarded to Gwen Moore V.E.C. N.P.F. Offices for adjudication at national level. Details of the above competitions will be also placed on our website, www.clarevec.ie.

(4) V.E.C. Promotion Campaign

In regard to this promotion, **Entry Form No. 3** facilitates the nomination of one person from your school/centre's catchment area, who perhaps was an ex-student/employee of the V.E.C., who distinguished himself/herself in a chosen field, and whom you would consider a fitting exemplar of the V.E.C.'s commitment to education and the community in this county. Please seek clearance from the individual concerned prior to nomination.

We will be in contact with your centre shortly and we thank you in anticipation of your cooperation with the above projects.

Signed

George O'Callaghan
Chief Executive Officer
Clare V.E.C.

Gerard Lyons
Joint Chair
VEC Local Partnership Group

Encl. (2)

Entry Form No. 3

County Clare V.E.C. Promotion Campaign Nomination Process

I/we wish to nominate for consideration of the Local Partnership Group

_____.

I/we to state that the above named is agreeable to this nomination.

Signed _____ Date _____

Countersigned _____ Date _____

Please forward to Gerard Lyons, Clare VEC, Station Road, Ennis, Co. Clare by **31/10/08**.

Dates to Remember

- (1) Nationwide Workplace Innovation Week **20th – 24th Oct** incl.
- (2) National Workplace Innovation Award Annual – **17/10/08**
- (3) V.E.C. Brand/Logo – Closing date to Clare V.E.C. **17/10/08**
- (4) V.E.C. Promotion Campaign – Closing Date **31/10/08**